ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name of Assessing Officer Laura Macdonald						
Name	of Orga	anisation	Oban Express	Sunday League Foo	tball	
Conta	ct Pers	on in Organisation	Sue Johnson			
applic	ation?		_	ganisation to assess this Contacted √ Visited		
		signation of Counc ture, Social Work, S		ve contacted to disc	cuss the application	
Name	: Willie	Young	Designation	on: Community Spor	rt Leader Manager	
Third	Sector			Events and Festiva	Is	
a) Gra	ant requ	ested from A & B C	ouncil?	£1,000		
_		rded last year?		n/a		
c) Tot	tal Proje	ect cost?		£1,000		
		coming from own		£0		
		coming from other	agencies?	£0		
,	,					
Reaso for gra		SYFA coaching cours	ses for volunteers.			
Please		hich of the following	g is being addre	essed:		
a)		sing Social Inclusion				
b)		ion of rural isolation				
c)		unity Capacity Building				
d)		ement of quality of life		visitors		
e)		e impact on local comm				
f)	•	ement of health and we		√		
g)		e impact on the local er				
		•	ject report for th	ne previous grant aw	ard? n/a	
If No, please give a reason						
brief s	Do you concur with the organisation in their assessment of need? Please supply a very brief summary					
The group do not, as yet, have final costs for the project and have not yet carried out an audit of training needs. No award is therefore recommended at this point.						

If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?

n/a

2 Financial Check – Have you checked the Organisation is:

a)	Has passed financial check	Yes		No	$\sqrt{}$
b)	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings	Yes		No	
	accounts				
d)	Has submitted audited/signed accounts (or signed financial	Yes	V	No	
	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes		No	$\sqrt{}$

3 **General Criteria**

a)	Is the activity non-political?	Yes √ No
b)	Is the project consistent with Council priorities?	Yes √ No
c)	Does the project have open membership?	Yes √ No
d)	Have sponsorship agreements been checked?	n/a
		20 coaches – 200
e)	How many people overall will benefit from this grant?	children
f)	Is the organisation well established?	Yes √ No
g)	Have you identified any training needs for the organisations committee or volunteers?	Group to carry out training audit
h)	Does the organisation have volunteer training in place?	Yes √ No
i)	Have you confidence in their ability to deliver a service?	Yes √ No

4 Policy and Procedures

a)	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	Comply w policies ar which incli	nd procedures udes PVG
b)	Clear recruitment policies	Yes	No
c)	Ongoing training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :		

Signed: Laura Macdonald Designation: Community Development Officer

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name of Assessing Officer Laura Macdonald							
Name	of Organisation		Isle of Mull Junior MOD Club				
Conta	ect Person in Organisa	ition	Caroline Davies				
applic	you contacted/visited cation?		_	Contacted √ Visited			
	and Designation of C ts & Culture, Social W			ve contacted to di	scuss the application		
Name	: Donald Macleod		Des	ignation: Educatio	n Support Officer		
Third	Sector			Events and Festi	vals		
	ant requested from A		ouncil?	£1,000			
	ant awarded last year'	?		n/a			
c) To	tal Project cost?			£5,100			
	w much coming from			£3,600			
	w much coming from	other	agencies?	£500			
f) Gr	ant Recommendation			£500			
Reaso for gra		wards 1	ferry fares to atter	d the national MOD in	n Dunoon.		
	e tick which of the foll		g is being addre	essed:			
a)	Addressing Social Inclus						
b)	Alleviation of rural isolat			1			
c)	Community Capacity Bu	ıilding					
d)	Enhancement of quality	of life	for residents and	visitors			
e)	Positive impact on local	comm	unities				
f)	Improvement of health a	and we	llbeing				
g)	Positive impact on the lo	ocal en	vironment				
Have	you received an end o	of proj	ect report for th	ne previous grant a	ward? n/a		
If No,	please give a reason						
Do you concur with the organisation in their assessment of need? Please supply a very brief summary							
As wit	h many MOD clubs, the	Isle c	of Mull Junior MC	DD Club puts a lot of	effort into fundraising		
	to covering costs associated with MOD participation. This club encourages youth participation						
	in the MOD and, and faces additional travel expenses due to its island location. An award of						
£500 to assist with one-off uniform costs and travel is recommended. If the organisation has received funding over the previous 2 years please justify reason							
	organisation has rece -awarding a grant?	ived t	unding over the	previous 2 years	please justify reason		
n/a	n/a						

a)	Has passed financial check	Yes		No
b)	Fully constituted	Yes	V	No
c)	Has submitted a bank statement for all bank/savings	Yes		No
	accounts			
d)	Has submitted audited/signed accounts (or signed financial	Yes		No
	projections if a new group).			
e)	Within 50% of the costs for the project/activity	Yes	V	No

3 **General Criteria**

a)	Is the activity non-political?	Yes		No	
b)	Is the project consistent with Council priorities?	Yes	$\sqrt{}$	No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	25			
f)	Is the organisation well established?	Yes	$\sqrt{}$	No	
g)	Have you identified any training needs for the organisations	Yes		No	$\sqrt{}$
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes	V	No	
i)	Have you confidence in their ability to deliver a service?	Yes	V	No	

4 Policy and Procedures

	Have you checked that the organisation, particularly if they			
	work with children under 18 or vulnerable adults have a	V	1	N.L.
a)	Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	Yes	٧	No
b)	Clear recruitment policies	Yes		No
c)	Ongoing training and support for volunteers	Yes		No
d)	A code of conduct for staff and volunteers	Yes		No
e)	A Code of Good Practice	Yes	V	No
f)	An Equal Opportunities Policy	Yes		No
g)	A Policy for Managing Confidential Information	Yes		No
h)	Grievance Procedure for staff and volunteers	Yes		No
i)	A Disciplinary Procedure for staff and volunteers	Yes		No
Con	nments :			

Signed: Laura Macdonald

Designation: Community Development Officer

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name of Assessing Officer Laura Macdonald						
Name	of Orga	nisation	OASIS			
Conta	ct Perso	on in Organisation	Nichola MacGillivray			
applic	ation?	tacted/visited the o	_		Contacted √ Visited	
		signation of Counc ture, Social Work, S		ve contacted to disc	uss the application	
Name	:		Designat	ion:		
Third	Sector			Events and Festiva	ls	
		ested from A & B C	ouncil?	£3,500		
		rded last year?		n/a		
		ect cost?		£7,000		
,		coming from own		£3,500		
		coming from other	agencies?	£0		
f) Grant Recommendation £0 Reason To create a DVD and leaflets of service users' experiences to aid their recovery and						
for gra	ant:	inform others.		,	id their recovery and	
a)		hich of the following sing Social Inclusion	g is being addre	√ √		
b)		ion of rural isolation		γ		
c)		inity Capacity Building				
d)		ement of quality of life	for residents and v	visitors		
e)		impact on local comm				
f)		ement of health and we				
g)	Positive	impact on the local er	nvironment			
Have	you rec	eived an end of pro	ject report for th	ne previous grant aw	ard? Yes √ No	
If No,	please (give a reason	-			
	Do you concur with the organisation in their assessment of need? Please supply a very brief summary					
benefit recom 2013/1	t from tir mended 14.	ne to look at various that no award is ma	costing options a de at this point, b	diaries for their client and external funding o out that the application	pportunities. It is is considered in	
		ation has received fing a grant?	tunding over the	previous 2 years pl	ease justify reason	
n/a						

a)	Has passed financial check – waiting to hear	Yes		No
b)	Fully constituted	Yes	$\sqrt{}$	No
c)	Has submitted a bank statement for all bank/savings	Yes	V	No
	accounts			
d)	Has submitted audited/signed accounts (or signed financial	Yes		No
	projections if a new group).			
e)	Within 50% of the costs for the project/activity	Yes	V	Nο

3 **General Criteria**

a)	Is the activity non-political?	Yes	√ No	
b)	Is the project consistent with Council priorities?	Yes	√ No	
c)	Does the project have open membership?	Yes	√ No	
d)	Have sponsorship agreements been checked?	Yes	√ No	
e)	How many people overall will benefit from this grant?	30 +		
f)	Is the organisation well established?	Yes	√ No	
g)	Have you identified any training needs for the organisations	Yes	No	$\sqrt{}$
	committee or volunteers?			
h)	Does the organisation have volunteer training in place?	Yes	No	$\sqrt{}$
i)	Have you confidence in their ability to deliver a service?	Yes	√ No	

4 Policy and Procedures

	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a			
	Child Protection Policy or are compliant with the VPG. If No,	Yes	$\sqrt{}$	No
a)	can you refer to Children and Families Section, SW?			
b)	Clear recruitment policies	Yes	$\sqrt{}$	No
c)	Ongoing training and support for volunteers	Yes		No
d)	A code of conduct for staff and volunteers	Yes	$\sqrt{}$	No
e)	A Code of Good Practice	Yes		No
f)	An Equal Opportunities Policy	Yes		No
g)	A Policy for Managing Confidential Information	Yes		No
h)	Grievance Procedure for staff and volunteers	Yes		No
i)	A Disciplinary Procedure for staff and volunteers	Yes		No
Con	nments :			

Signed: .Laura Macdonald

Designation: .Community Development Officer

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

4 **Details**

Name of Assessing Officer			Laura Macdonald			
Name	of Orga	nisation	Isle of Mull Gaelic Choir			
Conta	ct Perso	on in Organisation	Nigel Burgess			
applic	ation?	tacted/visited the o			Contacted √ Visited	
		signation of Counc ture, Social Work, S		ve contacted to disc	cuss the application	
Name	: Donal	d Macleod	Desi	gnation: Education	Support Officer	
Third	Sector			Events and Festiva	ıls	
		ested from A & B C	ouncil?	£1,500		
b) Gra	ant awa	rded last year?		n/a		
c) Tot	tal Proje	ect cost?		£3,005		
d) Ho	w much	coming from own	resources?	£1,505		
		coming from other	agencies?	n/a		
		ommendation		£300		
Reason for gra		To produce a fundrais to support activities a		songs that would provid ion.	e income for the group	
Please	e tick w	hich of the followin	g is being addre	essed:		
a)		sing Social Inclusion				
b)	Alleviati	ion of rural isolation				
c)		ınity Capacity Building				
d)		ement of quality of life		visitors		
e)	Positive	impact on local comm	nunities	√		
f)	•	ement of health and we				
g)		e impact on the local er				
		-	ject report for th	ne previous grant aw	ard? n/a	
	<u> </u>	give a reason				
Do you concur with the organisation in their assessment of need? Please supply a very brief summary						
stream £300 is	n for the s recom	group, offering a CD mended towards initi	that they will pro al costs.	oject which would pro	ourists. An award of	
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?						
n/a						

2 Financial Check – Have you checked the Organisation is:

a)	Has passed financial check	Yes		No
b)	Fully constituted	Yes		No
c)	Has submitted a bank statement for all bank/savings	Yes	V	No
	accounts			
d)	Has submitted audited/signed accounts (or signed financial	Yes		No
	projections if a new group).			
e)	Within 50% of the costs for the project/activity	Yes	V	Nο

3 <u>General Criteria</u>

a)	Is the activity non-political?	Yes	V	No	
b)	Is the project consistent with Council priorities?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e) f)	How many people overall will benefit from this grant? Is the organisation well established?	36 Yes	1	No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes	V	No	V
h)	Does the organisation have volunteer training in place?	Yes		No	V
i)	Have you confidence in their ability to deliver a service?	Yes	1	No	

4 Policy and Procedures

	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No,	n/a	
a)	can you refer to Children and Families Section, SW?	11/a	
b)	Clear recruitment policies	Yes	No
c)	Ongoing training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Con	nments :		

Signed: Laura Macdonald

Designation: Community Development Officer

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

5 **Details**

Name	Name of Assessing Officer Laura Macdonald						
Name	of Orga	anisation	Oban Friendsh	nip Club			
Conta	ct Pers	on in Organisation	Elizabeth Little)			_
applic	ation?	ntacted/visited the o				Contacted Visited	
		signation of Counc ture, Social Work, S		ave contacted to o	disc	uss the app	lication
Name	:		Designat	tion:			
Third	Third Sector Events and Festivals						
		uested from A & B C	ouncil?	£1,000			
		rded last year?		n/a			
c) Tot	tal Proje	ect cost?		£3,250			
d) Ho	w much	n coming from own	resources?	£250			
e) Ho	w much	n coming from other	agencies?	£2,000			
f) Gra	ant Rec	ommendation		£250			
Reaso for gra		Projector, laptop and to running costs to es			ing a	and initial con	tribution
Please	e tick w	hich of the followin	g is being addre	essed:			
a)	Addres	sing Social Inclusion		√			
b)	Alleviat	ion of rural isolation					
c)	Commu	unity Capacity Building					
d)	Enhand	cement of quality of life	for residents and	visitors			
e)	Positive	e impact on local comm	nunities	√			
f)	Improve	ement of health and we	ellbeing	1			
g)	Positive	e impact on the local er	nvironment				
Have y	you rec	eived an end of pro	ject report for tl	ne previous grant	awa	ard? Yes	No
If No,	please	give a reason n/a					
_	u concu summar	ur with the organisa 'Y	tion in their ass	sessment of need	? P	lease suppl	y a very

This group has been formed out of an intergenerational project initially started by another organisation. The project is due to end and the volunteers and group members are keen to set up a group that continues to support the activities. This group targets the elderly within Oban, providing educational talks, arts and crafts activities and an opportunity for social interaction. Initial start up support of £250 is recommended as a one-off grant. The group has no start-up reserves and this would provide some funding until 31st. March to allow them to seek external

funding and build up some reserves. Any award will be dependent on submission of a bank statement / account number and signed financial projection – these are currently in process but take time since it is a new group.

If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?

n/a

2 Financial Check – Have you checked the Organisation is:

a)	Has passed financial check	Yes		No	$\sqrt{}$
b)	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings accounts	Yes		No	V
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes		No	V
e)	Within 50% of the costs for the project/activity	Yes	V	No	

3 **General Criteria**

a)	Is the activity non-political?	Yes √	No
b)	Is the project consistent with Council priorities?	Yes √	No
c)	Does the project have open membership?	Yes √	No
d)	Have sponsorship agreements been checked?	Yes √	No
e)	How many people overall will benefit from this grant?	25 - 30	
f)	Is the organisation well established?	Yes √	No
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes √	No
h)	Does the organisation have volunteer training in place?	Yes √	No
i)	Have you confidence in their ability to deliver a service?	Yes √	No

4 Policy and Procedures

	Have you checked that the organisation, particularly if they		
	work with children under 18 or vulnerable adults have a		
	Child Protection Policy or are compliant with the VPG. If No,	Receiving	support from
a)	can you refer to Children and Families Section, SW?	AVA	
b)	Clear recruitment policies	Yes	No
c)	Ongoing training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Con	nments :		

Signed: Laura Macdonald

Designation: Community Development Officer Date: 25/09/2012

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	essing Officer	Laura Macdon	ald	
Name	of Orga	anisation	New Start Oba	n	
Conta	ct Pers	on in Organisation	David James		
	you cor	tacted/visited the o	rganisation to a	assess this	Contacted Visited
		signation of Counc ture, Social Work, S		ave contacted to disc	cuss the application
Name) :		Designat	tion:	
Third	l Sector			Events and Festiva	ıls
		ested from A & B C	ouncil?	£800	
		rded last year?		n/a	
c) To	tal Proje	ect cost?		£1,600	
,		n coming from own		£800	
		coming from other	r agencies?	n/a	
f) Grant Recommendation £0					
Reaso for gr	_	To purchase items to rehousing and resettle	•	of basic support packag s people.	es to support the
Pleas	e tick w	hich of the following	g is being addre	essed:	
a)	Addres	sing Social Inclusion		√	
b)	Alleviat	ion of rural isolation			
c)	Commu	unity Capacity Building			
d)	Enhanc	ement of quality of life	for residents and	visitors	
e)		e impact on local comm			
f)	Improve	ement of health and we	ellbeing		
g)	Positive	e impact on the local er	nvironment		
Have	you rec	eived an end of pro	ject report for tl	he previous grant aw	/ard? n/a
-	-	give a reason			
_	ou concu summar	_	tion in their ass	sessment of need? F	Please supply a very
group p funds to electric instanc	provides stoprovide to provide to all equipm e.	tart up packs to help equi these. This application is ent which would be distril	p their homes and value of the condition	s, who are moving into the vorks with local churches a organisation itself, but to so No award is therefore red	and organisations to raise upport the purchase of commended in this
	If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?				
n/a					

2 <u>Financial Check – Have you checked the Organisation is:</u>

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes	V	No	_
c)	Has submitted a bank statement for all bank/savings	Yes	V	No	
	accounts				
d)	Has submitted audited/signed accounts (or signed financial	Yes	V	No	
	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes		No	

3 **General Criteria**

a)	Is the activity non-political?	Yes √ No	
b)	Is the project consistent with Council priorities?	Yes √ No	
c)	Does the project have open membership?	Yes √ No	
d)	Have sponsorship agreements been checked?	na	
e) f)	How many people overall will benefit from this grant? Is the organisation well established?	30-40 Yes √ No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes No √	
h)	Does the organisation have volunteer training in place?	Yes No √	
i)	Have you confidence in their ability to deliver a service?	Yes √ No	

4 Policy and Procedures

	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a		
	Child Protection Policy or are compliant with the VPG. If No,	n/a	
a)	can you refer to Children and Families Section, SW?		
b)	Clear recruitment policies	Yes	No
c)	Ongoing training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Con	nments:		

Signed: Laura Macdonald

Designation: Community Development Officer

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Tiree Community Development Trust Sophie Isaacson Have you contacted/visited the organisation to assess this application? Name and Designation of Council Officer you have contacted to discuss the application eg Arts & Culture, Social Work, Sports etc. Name: Designation: Third Sector Events and Festivals a) Grant requested from A & B Council? £1,000 b) Grant awarded last year? n/a c) Total Project cost? £2,100 d) How much coming from own resources? £1,000 e) How much coming from other agencies? £1,000 e) How much coming from other agencies? £1,000 e) How for grant: Contribution towards Volunteer Awards event and community fireworks display for grant: Please tick which of the following is being addressed: a) Addressing Social Inclusion √ b) Alleviation of rural isolation c) Community Capacity Building d) Enhancement of quality of life for residents and visitors e) Positive impact on local communities f) Improvement of health and wellbeing g) Positive impact on the local environment Have you received an end of project report for the previous grant award? n/a Do you concur with the organisation in their assessment of need? Please supply a very brief summary Tiree is one of our most isolated communities and the community therefore has had to develop a resilience to support itself. Community volunteering forms a key part of this, and this activity would combine the safety aspects of a community fireworks display, with a small volunteer award ceremony to recognise the contribution that local volunteers make to island life. An award of £250 is recommended pending submission of a business plan that satisfies the requirement of events and festivals paperwork. If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?	Name of Assessing Officer Laura Macdonald						
Have you contacted/visited the organisation to assess this application? Name and Designation of Council Officer you have contacted to discuss the application eg Arts & Culture, Social Work, Sports etc. Name: Designation: Third Sector Events and Festivals a) Grant requested from A & B Council? £1,000 b) Grant awarded last year? n/a c) Total Project cost? £2,100 d) How much coming from own resources? £1,000 e) How much coming from own resources? £1,000 e) How much coming from other agencies? £0 f) Grant Recommendation £250 Reason Contribution towards Volunteer Awards event and community fireworks display for grant: Please tick which of the following is being addressed: a) Addressing Social Inclusion // b) Alleviation of rural isolation c) Community Capacity Building // d) Enhancement of quality of life for residents and visitors e) Positive impact on local communities f) Improvement of health and wellbeing g) Positive impact on the local environment Have you received an end of project report for the previous grant award? n/a Do you concur with the organisation in their assessment of need? Please supply a very brief summary Tiree is one of our most isolated communities and the community therefore has had to develop a resilience to support itself. Community volunteering forms a key part of this, and this activity would combine the safety aspects of a community fireworks display, with a small volunteer award ceremony to recognise the contribution that local volunteers make to island life. An award of £250 is recommended pending submission of a business plan that satisfies the requirement of events and festivals paperwork. If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?	Name	of Organisa	ation	Tiree Community Development Trust			
application? Name: Designation: Third Sector Events and Festivals a) Grant requested from A & B Council? £1,000 b) Grant awarded last year? n/a c) Total Project cost? £2,100 d) How much coming from own resources? £1,000 e) How much coming from own resources? £1,000 e) How much coming from own resources? £1,000 e) How much coming from own resources? £2,100 d) How from ther agencies? £0 f) Grant Recommendation £250 Reason Contribution towards Volunteer Awards event and community fireworks display for grant: Please tick which of the following is being addressed: a) Addressing Social Inclusion	Conta	ct Person ir	n Organisation	Sophie Isaacso	on		
Please tick which of the following is being addressed: Addressing Social Inclusion Value Value	applic	ation?				Visited	
a) Grant requested from A & B Council? £1,000 b) Grant awarded last year? n/a c) Total Project cost? £2,100 d) How much coming from own resources? £1,000 e) How much coming from other agencies? £0 f) Grant Recommendation £250 Reason Contribution towards Volunteer Awards event and community fireworks display for grant: Please tick which of the following is being addressed: a) Addressing Social Inclusion \$\forall V\$ b) Alleviation of rural isolation c) Community Capacity Building \$\forall V\$ d) Enhancement of quality of life for residents and visitors e) Positive impact on local communities f) Improvement of health and wellbeing g) Positive impact on the local environment Have you received an end of project report for the previous grant award? n/a Do you concur with the organisation in their assessment of need? Please supply a very brief summary Tiree is one of our most isolated communities and the community therefore has had to develop a resilience to support itself. Community volunteering forms a key part of this, and this activity would combine the safety aspects of a community fireworks display, with a small volunteer award ceremony to recognise the contribution that local volunteers make to island life. An award of £250 is recommended pending submission of a business plan that satisfies the requirement of events and festivals paperwork. If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?							
a) Grant requested from A & B Council? b) Grant awarded last year? c) Total Project cost? d) How much coming from own resources? £1,000 e) How much coming from other agencies? £1,000 e) How much coming from other agencies? £1,000 e) How much coming from other agencies? £250 Reason Contribution towards Volunteer Awards event and community fireworks display for grant: Please tick which of the following is being addressed: a) Addressing Social Inclusion b) Alleviation of rural isolation c) Community Capacity Building d) Enhancement of quality of life for residents and visitors e) Positive impact on local communities f) Improvement of health and wellbeing g) Positive impact on the local environment Have you received an end of project report for the previous grant award? n/a Do you concur with the organisation in their assessment of need? Please supply a very brief summary Tiree is one of our most isolated communities and the community therefore has had to develop a resillence to support itself. Community volunteering forms a key part of this, and this activity would combine the safety aspects of a community fireworks display, with a small volunteer award ceremony to recognise the contribution that local volunteers make to island life. An award of £250 is recommended pending submission of a business plan that satisfies the requirement of events and festivals paperwork. If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?	Name:	<u>:</u>		Designat	ion:		
b) Grant awarded last year? c) Total Project cost? d) How much coming from own resources? £1,000 e) How much coming from other agencies? £0 f) Grant Recommendation £250 Reason	Third	Sector			Events and Festiva	ls 🔛	
c) Total Project cost? d) How much coming from own resources? £1,000 e) How much coming from other agencies? £0 f) Grant Recommendation £250 Reason				ouncil?	·		
d) How much coming from own resources? £1,000 e) How much coming from other agencies? £0 f) Grant Recommendation £250 Reason Contribution towards Volunteer Awards event and community fireworks display for grant: Please tick which of the following is being addressed: a) Addressing Social Inclusion √ b) Alleviation of rural isolation c) Community Capacity Building d) Enhancement of quality of life for residents and visitors e) Positive impact on local communities f) Improvement of health and wellbeing g) Positive impact on the local environment Have you received an end of project report for the previous grant award? n/a Do you concur with the organisation in their assessment of need? Please supply a very brief summary Tiree is one of our most isolated communities and the community therefore has had to develop a resilience to support itself. Community volunteering forms a key part of this, and this activity would combine the safety aspects of a community fireworks display, with a small volunteer award ceremony to recognise the contribution that local volunteers make to island life. An award of £250 is recommended pending submission of a business plan that satisfies the requirement of events and festivals paperwork. If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?							
e) How much coming from other agencies? f) Grant Recommendation Reason for grant: Contribution towards Volunteer Awards event and community fireworks display Please tick which of the following is being addressed: a) Addressing Social Inclusion b) Alleviation of rural isolation c) Community Capacity Building d) Enhancement of quality of life for residents and visitors e) Positive impact on local communities f) Improvement of health and wellbeing g) Positive impact on the local environment Have you received an end of project report for the previous grant award? n/a Do you concur with the organisation in their assessment of need? Please supply a very brief summary Tiree is one of our most isolated communities and the community therefore has had to develop a resilience to support itself. Community volunteering forms a key part of this, and this activity would combine the safety aspects of a community fireworks display, with a small volunteer award ceremony to recognise the contribution that local volunteers make to island life. An award of £250 is recommended pending submission of a business plan that satisfies the requirement of events and festivals paperwork. If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?					•		
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Reason for grant: Contribution towards Volunteer Awards event and community fireworks display Please tick which of the following is being addressed: a) Addressing Social Inclusion	•			agencies?			
Please tick which of the following is being addressed: a) Addressing Social Inclusion							
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c) Community Capacity Building d) Enhancement of quality of life for residents and visitors e) Positive impact on local communities f) Improvement of health and wellbeing g) Positive impact on the local environment Have you received an end of project report for the previous grant award? n/a Do you concur with the organisation in their assessment of need? Please supply a very brief summary Tiree is one of our most isolated communities and the community therefore has had to develop a resilience to support itself. Community volunteering forms a key part of this, and this activity would combine the safety aspects of a community fireworks display, with a small volunteer award ceremony to recognise the contribution that local volunteers make to island life. An award of £250 is recommended pending submission of a business plan that satisfies the requirement of events and festivals paperwork. If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?	a)	Addressing	Social Inclusion		V		
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g) Positive impact on the local environment Have you received an end of project report for the previous grant award? n/a Do you concur with the organisation in their assessment of need? Please supply a very brief summary Tiree is one of our most isolated communities and the community therefore has had to develop a resilience to support itself. Community volunteering forms a key part of this, and this activity would combine the safety aspects of a community fireworks display, with a small volunteer award ceremony to recognise the contribution that local volunteers make to island life. An award of £250 is recommended pending submission of a business plan that satisfies the requirement of events and festivals paperwork. If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?	d)	Enhanceme	nt of quality of life	for residents and v	visitors		
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requirement of events and festivals paperwork. If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?		,	•				
for re-awarding a grant?			•	•	'		
n/a	n/a						

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes	√	No	
c)	Has submitted a bank statement for all bank/savings	Yes	√	No	
	accounts				
d)	Has submitted audited/signed accounts (or signed financial	Yes		No	
	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes		No	
Add	ditionally, for Events and Festivals, have you checked the C	Organi	satio	on has:	
Ad (g)	ditionally, for Events and Festivals, have you checked the C A viable business plan	Organi Yes	satio	on has: No	V
			satio		√ √
g)	A viable business plan	Yes	satio	No	V
g) h) i)	A viable business plan A marketing plan for the activity	Yes Yes	satio	No No	√ √
g) h) i)	A viable business plan A marketing plan for the activity A previous event budget	Yes Yes Yes	satio	No No No	√ √
g) h)	A viable business plan A marketing plan for the activity A previous event budget A planning framework with clear ownership, responsibility	Yes Yes Yes	satio	No No No	√ √
g) h) i) j)	A viable business plan A marketing plan for the activity A previous event budget A planning framework with clear ownership, responsibility and liability for the event	Yes Yes Yes Yes	satio	No No No	√ √

3 **General Criteria**

a)	Is the activity non-political?	Yes	 No	
b)	Is the project consistent with Council priorities?	Yes	 No	
c)	Does the project have open membership?	Yes	 No	
d)	Have sponsorship agreements been checked?	Yes	 No	
e)	How many people overall will benefit from this grant?	700		
f)	Is the organisation well established?	Yes	 No	
g)	Have you identified any training needs for the organisations	Yes	No	\checkmark
	committee or volunteers?			
h)	Does the organisation have volunteer training in place?	Yes	 No	
i)	Have you confidence in their ability to deliver a service?	Yes	 No	

4 Policy and Procedures

a)	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	Yes	V	No
b)	Clear recruitment policies	Yes	$\sqrt{}$	No
c)	Ongoing training and support for volunteers	Yes		No
d)	A code of conduct for staff and volunteers	Yes		No
e)	A Code of Good Practice	Yes		No
f)	An Equal Opportunities Policy	Yes		No
g)	A Policy for Managing Confidential Information	Yes	V	No
h)	Grievance Procedure for staff and volunteers	Yes		No
i)	A Disciplinary Procedure for staff and volunteers	Yes	V	No
Con	nments :			

Signed: Laura Macdonald

Designation: Community Development Officer Date: 25/09/2012

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

8 **Details**

for re-awarding a grant?

Name	Name of Assessing Officer Laura Macdonald				
Name of Organisation HOPE Kitchen					
Conta	ct Person in Organisation	nald			
	you contacted/visited the cation?	organisation to a	ssess this	Contacted Visited √	
Name and Designation of Council Officer you have contacted to discuss the application eg Arts & Culture, Social Work, Sports etc.					
Name	: Myra MacDonald Design	nation: Homeless	eness Regulation & F	Performance Officer	
Third	Sector		Events and Festiva	Is	
_	ant requested from A & B C	Council?	£606.50		
	ant awarded last year?		£1,155		
c) To	tal Project cost?		£1,213		
d) Ho	w much coming from own	resources?	£606.50		
	w much coming from othe	r agencies?	n/a		
f) Gr	ant Recommendation		£606.50		
Reaso for gra	-	ing machine, tumble	e dryer and baked potat	o oven.	
Please	e tick which of the followin	g is being addre	ssed:		
a)	Addressing Social Inclusion		1		
b)	Alleviation of rural isolation				
c)	Community Capacity Building				
d)	Enhancement of quality of life	for residents and v	visitors		
e)	Positive impact on local comm	nunities			
f)	Improvement of health and we	ellbeing	1/		
g)	Positive impact on the local e	nvironment			
Have	you received an end of pro	ject report for th	e previous grant aw	ard? Yes √ No	
If No, please give a reason					
Do you concur with the organisation in their assessment of need? Please supply a very brief summary					
This group provides a drop-in service and soup kitchen for people in the community who are lonely, feel vulnerable, are recovering from addictions or are socially isolated. The application is towards the purchase of a washing machine, tumble dryer and potato oven. An award of £606.50 is recommended.					

If the organisation has received funding over the previous 2 years please justify reason

Group has received one award previously for a different purpose.

2 Financial Check – Have you checked the Organisation is:

a)	Has passed financial check – waiting on accounts which are	Yes	No	
	being examined			
b)	Fully constituted	Yes	 No	
c)	Has submitted a bank statement for all bank/savings	Yes	 No	
	accounts			
d)	Has submitted audited/signed accounts (or signed financial	Yes	No	
	projections if a new group).			
e)	Within 50% of the costs for the project/activity	Yes	 No	

3 **General Criteria**

a)	Is the activity non-political?	Yes	V	No	
b)	Is the project consistent with Council priorities?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	n/a			
e) f)	How many people overall will benefit from this grant? Is the organisation well established?	Yes	√	No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	√
h)	Does the organisation have volunteer training in place?	Yes		No	$\sqrt{}$
i)	Have you confidence in their ability to deliver a service?	Yes	V	No	

4 Policy and Procedures

	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No,	Group have referred to	
a)	can you refer to Children and Families Section, SW?	policy supp	
b)	Clear recruitment policies	Yes	No
c)	Ongoing training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Con	nments :		

Signed: Laura Macdonald

Designation: Community Development Office Date: 25/09/2012

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	of Ass	essing Officer	Laura Macdon	ald	
Name	ne of Organisation Dalavich Improvement Group				
Conta	ct Pers	on in Organisation	Agnes Fleming)	
	you cor cation?	ntacted/visited the o	rganisation to a	ssess this	Contacted √ Visited
		signation of Counc Iture, Social Work, S		ive contacted to disc	cuss the application
Name	:		Designat	ion:	
Third	Sector			Events and Festiva	als
a) Gr	ant requ	uested from A & B C	Council?	£3750	
		rded last year?		n/a	
c) To	tal Proj	ect cost?		£7,500	
d) Ho	w much	n coming from own	resources?	£3750	
		n coming from other	r agencies?	£0	
f) Gr	ant Rec	ommendation		£2,500	
Reaso	_			'illage Hall, outbuildin	
for gr	ant:	to maintain the fabr	ic of the timber b	uilding and stop any o	deterioration to the
Please	e tick w	hich of the followin	g is being addre	essed:	
a)	Addres	sing Social Inclusion			
b)	Alleviat	ion of rural isolation		1/	
c)	Commi	unity Capacity Building			
d)	Enhand	cement of quality of life	for residents and	visitors	
e)	Positive	e impact on local comm	nunities	1/	
f)	Improv	ement of health and we	ellbeing		
g)		e impact on the local er			_
Have	you rec	eived an end of pro	ject report for tl	ne previous grant av	vard? n/a
If No,	please	give a reason			
	u conci		tion in their ass	essment of need? I	Please supply a very
The Dalavich Village Hall provides a key social function within a remote rural community. The hall supports a range of events and activities which contributes to community cohesion. The hall is a timber built structure, in keeping with much of the housing in the village and is in need of repainting to stop the deterioration of the structure. The group is intending to match fund from its own resources. An award of £2,500 is recommended. If the organisation has received funding over the previous 2 years please justify reason					
for re-awarding a grant?					

10 Financial Check – Have you checked the Organisation is:

a)	Has passed financial check – with finance	Yes		No
b)	Fully constituted	Yes		No
c)	Has submitted a bank statement for all bank/savings accounts	Yes	V	No
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes	1	No
e)	Within 50% of the costs for the project/activity	Yes		No

3 **General Criteria**

a)	Is the activity non-political?	Yes	V	No	
b)	Is the project consistent with Council priorities?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	na			
e) f)	How many people overall will benefit from this grant? Is the organisation well established?	200 Yes	V	No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	$\sqrt{}$
h)	Does the organisation have volunteer training in place?	Yes		No	
i)	Have you confidence in their ability to deliver a service?	Yes	1	No	

4 Policy and Procedures

	Have you checked that the organisation, particularly if they		
	work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No,	n/a	
a)	can you refer to Children and Families Section, SW?	Tir a	
b)	Clear recruitment policies	Yes	No
c)	Ongoing training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :	•	

Signed: Laura Macdonald Designation: Community Development Officer

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	essing Officer	Laura Macdonald			
Name	Name of Organisation Oban Fireworks Committee					
Conta	Contact Person in Organisation Fred Hall					
Have you contacted/visited the organisation application?				tion to assess this Contacted Visited √		
		signation of Counc ture, Social Work, S		ave contacted to di	scuss the application	
Name) :		Designa	tion:		
Third	l Sector			Events and Festivals		
		ested from A & B C	Council?	£2,000		
		rded last year?		n/a		
c) To	tal Proje	ect cost?		£5,200		
d) Ho	ow much	coming from own	resources?	£3,200		
		coming from other	r agencies?	£0		
		ommendation		£1,500		
Reaso	_	Contribution towards	a community fire	works event in Oban		
for gr	ant:					
Pleas		nich of the followin	g is being addr	essed:		
a)	Addressing Social Inclusion					
b)	Alleviation of rural isolation					
c)	Community Capacity Building					
d)	Enhancement of quality of life for residents and visitors \checkmark					
e)	Positive	Positive impact on local communities				
f)	Improve	Improvement of health and wellbeing				
g)	Positive	impact on the local environment				
Have	you rec	eived an end of pro	ject report for t	he previous grant a	award? n/a	
Do you concur with the organisation in their assessment of need? Please supply a very brief summary						
This event is supported by CPP partners as a means of improving community safety around						
Guy Fawkes Night. The event is normally sustained through donations, a funding package.						
There has been a significant change in the committee which has caused the group to lose						
some momentum and this application would be a one off to assist in a difficult year. An award of £1,500 is recommended, pending successful financial assessment.						
of 21,000 to 1000 filling outperson in another assessment.						
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?						
n/a						

2 Financial Check – Have you checked the Organisation is:

a)	Has passed financial check	Yes		No	V	
b)	Fully constituted	Yes		No		
c)	Has submitted a bank statement for all bank/savings	Yes		No	$\sqrt{}$	
	accounts					
d)	Has submitted audited/signed accounts (or signed financial	Yes		No	$\sqrt{}$	
	projections if a new group).					
e)	Within 50% of the costs for the project/activity	Yes	$\sqrt{}$	No		
Additionally, for Events and Festivals, have you checked the Organisation has:						
g)	A viable business plan	Yes	$\sqrt{}$	No		
h)	A marketing plan for the activity	Yes	$\sqrt{}$	No		
i)	A previous event budget	Yes		No	$\sqrt{}$	
j)	A planning framework with clear ownership, responsibility	Group to contact Lorn			Lorn	
	and liability for the event	Events Team				
k)	Evidence of appropriate insurance coverage	Yes		No	$\sqrt{}$	
l)	Compliance with all relevant legal and licensing requirements	Group to contact				
		Even	ts Te	am for	advice	
m)	Letters of support from other funders or local organisations	Yes	•	No		

3 **General Criteria**

a)	Is the activity non-political?	Yes √	No	
b)	Is the project consistent with Council priorities?	Yes √	No	
c)	Does the project have open membership?	Yes √	No	
d)	Have sponsorship agreements been checked?	Yes	No	$\sqrt{}$
e)	How many people overall will benefit from this grant?	2000+		
f)	Is the organisation well established?	Yes	No	$\sqrt{}$
g)	Have you identified any training needs for the organisations	Yes	No	\checkmark
	committee or volunteers?			
h)	Does the organisation have volunteer training in place?	Yes	No	$\sqrt{}$
i)	Have you confidence in their ability to deliver a service?	Yes	No	

4 Policy and Procedures

	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a		
	Child Protection Policy or are compliant with the VPG. If No,	n/a	
a)	can you refer to Children and Families Section, SW?		
b)	Clear recruitment policies	Yes	No
c)	Ongoing training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No

Signed: Laura Macdonald Designation: Community Development Officer